

Crown King Fire District
General Session Minutes
November 27, 2023

1. Call to order

Meeting called to order at 12:03 p.m.

2. Roll call of members

Present: Chairman Drye; Board Member Beck

Absent: Board Member Norman

3. Consent Agenda:

a. Regular Session Meeting Minutes from October 23, 2023

b. Approve monthly reconciliations

c. Approve monthly budget review

Upon a motion by Board Member Beck, seconded by Board Chairman Drye, the Board voted unanimously to approve the Consent Agenda.

4. Reports and Correspondence: (The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.)

a. Fire Chief's report:

1. Current and expected Fuels Reduction & Equipment Grants

2. Call / Run reports

3. Station upgrades

There were six calls last month. Everyone is back from wildland assignments. The State has an air curtain incinerator that may be available to us through fuels mitigation funding to deal with the approximate 1,000 slash piles, some which have been there for 20 years of grant related work. This incinerator burns piles to ash and is safe to run year round except for fire season. Our members would be trained on its operation. It is best to use the incinerator on the older, unsafe piles and burn the safer piles. The Congressionally Directed Spending grant cycle should open again in March. HUD is reviewing our file to see what is needed for our current CDS grant. Mechanical work was completed on the ambulance UTV. Chief Smith will find out if the mechanics stopped by the State yard and looked at the truck. Verizon Jet Pack ordered and on its way.

The fuel tank situation was discussed. If it is confirmed Bennett Oil services those tanks provided to the Forest Service, nothing needs to be done except transfer them over to us. A new fuel pump is needed at a cost of \$3,000. If we go with Bennett for the new pump they will warranty and service it, and we would pay for the new fuel. Or all the tanks can be pumped or sold.

b. Fire Board Chairman's Report

Chairman Drye thanked the auxiliary for purchasing an appliance package for the crews' quarters. Looking into prices for flooring and for the bathroom remodel. These might be good projects to undertake over the winter months.

He asked about the status of the repairs on the utility truck. Chief Smith noted in replacing the axle on the front end, the brake lines were found to be leaking and the brakes spongy. Parts have

been ordered and should be in next week. The brake lines will cost about \$3,000. The district has not incurred any labor costs, only for parts.

5. Report from the Crown King Fire Auxiliary

No one was present.

6. Call to the public (Public comments are limited to two minutes each. The Fire Board can only respond to items on the agenda)

None

7. District Strategic Planning and Budgeting items:

- a. **The district's long-term planning – year plan, 2-year plan, 5-year plan**
- b. **Moving Station #1 to United States Forest Service (USFS) Work Center**
- c. **Fundraising and events**

All paperwork is back in HUD's hands and final authorization is needed from them to start drawing down funds. A Memo of Understanding will be submitted and then we will have five years to put together a lease agreement.

It was asked the total owed for wildland assignments to which Chief Smith replied it was \$76,000 of which \$60,000 is still outstanding. Every bit of state reimbursement owed Crown King Fire stays with CKFD. On wildland fires Crown King Fire is only able to leave and make money with their one truck due to its affiliation with Mayer Fire. When that CKFD truck goes out, it is with one Crown King member, and the other three must come from Mayer or Williamson Valley Fire.

It was mentioned minutes are not being posted on the CKFD website.

8. Intergovernmental Agreement with Yavapai County for the Purchase and Operation of Bear Proof Dump Trailers

There is a four to six month lead time.

9. Future meeting dates & items

The next meeting is December 18.

10. Adjournment

Meeting adjourned at 12:50 p.m.

APPROVED

Board Chairman

Board Clerk